



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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August 5, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AUTHORIZE THE ACTING DIRECTOR OF PUBLIC WORKS TO AWARD AND
EXECUTE A CONSULTANT SERVICES AGREEMENT FOR THE TAXIWAY
DEVELOPMENT DESIGN OF THE RUNWAY LIGHTING AND SIGNAGE UPGRADE
PROJECT, CAPITAL PROJECT NO. 88941 AT BRACKETT FIELD AIRPORT,
CITY OF LA VERNE
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

This action is to award a contract for the taxiway development design of the Runway Lighting and Signage Upgrade Project recommended by the Federal Aviation Administration Runway Safety Action Plan on the north side of Brackett Field Airport in the City of La Verne.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the project is exempt under the California Environmental Quality Act, Section 15301(c), insofar as it consists of minor alteration of existing facilities, involving no expansion of use beyond that previously existing.
2. Authorize the Acting Director of Public Works or his designee to award and execute an as-needed Consultant Services Agreement with Kennedy Jenks Consulting to prepare plans and specifications for the taxiway development of the Runway Lighting and Signage Upgrade Project at Brackett Field Airport, for a not-to-exceed fee of \$103,000.

"To Enrich Lives Through Effective And Caring Service"

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Public Works (Public Works) to retain consultant services for the design of the Brackett Field Airport taxiway development of the Runway Lighting and Signage Upgrade Project, Capital Project No. 88941.

The original Brackett Field Airport runway/taxiway design is still in use and is not compliant with current Federal Aviation Administration (FAA) standards. The FAA approved a Runway Safety Action Plan for Brackett Field Airport, which requires the development of a more current, standardized runway/taxiway system.

On December 18, 2007, your Board approved the project scope and budget, and authorized the Acting Director of Public Works to apply for and accept Federal and State grants to fund the Runway Lighting and Signage Upgrade project at Brackett Airfield. Public Works is now ready to proceed with the project.

The project includes the development of an FAA compliant taxiway design, the installation of new lighting, signage and pavement markings, and the construction of a small taxiway turnout apron on the north side of the airport.

Upon completion of the project design, we will return to your Board to recommend the adoption of the plans and specifications, and to request your Board's authorization to advertise for construction bids. The project schedule is included in Attachment A.

Green Building/Sustainable Design

In keeping with the nature of the County's recently adopted amendments to the Green Building/Sustainable Design Policy, recycling/re-use of airport materials will be incorporated into the design of this project wherever possible. The consultant will also determine the feasibility of incorporating other design elements in support of the County's sustainable design program. A full explanation of the consultant's findings and recommendations will be available when we return to your Board to adopt the plans and specifications for this project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1) and Fiscal Responsibility (Goal 4). This action will provide an improved and more accommodating facility for airport customers and will support the strategy of actively seeking grant funds from outside sources to increase the County's funding sources.

FISCAL IMPACT/FINANCING

The recommended actions will have no impact to the County General Fund.

The recommended design consultant agreement is for a not-to-exceed fee of \$103,000. Financing for this design consultant agreement is available in the Fiscal Year 2008-09 Adopted Capital Projects/Refurbishments Budget under Capital Project No. 88941.

When the runway/taxiway design is complete, the Acting Director of Public Works will request your Board's authorization to advertise for construction bids. Based on an amount consistent with the lowest responsive and responsible bid, Public Works will then apply for the FAA grant, which will provide a minimum of 90 percent of the funding for construction, Public Works' project administration, and reimbursement of the design consultant costs. The State will match 2.5 percent of the Federal grant amount. The Aviation Capital Project Fund will fund the remaining portion of the project cost. The construction element of the project will be initiated contingent upon appropriation of FAA grant funding.

The Project Budget Summary is included in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The FAA's Runway Safety Action Plan for Brackett Field Airport requires the development of a more current, standardized runway/taxiway system.

Consistent with the Board adopted Civic Art Policy, the proposed project is exempt from a Civic Art Fee, since the nature of the work consists of improvements to an airport taxiway, which does not provide appropriate venues for civic art. In addition, the project is funded with Federal and State grants, which preclude use of such funding for the purpose of civic art.

ENVIRONMENTAL DOCUMENTATION

The California Environmental Quality Act requires public agency decision makers to document and consider the environmental implications of their actions. The proposed project is categorically exempt pursuant to Class 1(c) of the Environmental Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, and Section 15301(c) of the California Environmental Quality Act guidelines, insofar as it consists of minor alterations to existing facilities.

CONTRACTING PROCESS

On June 6, 2007, Public Works issued Requests for Proposal (RFP) to 27 firms in order to establish a select list of qualified firms to provide as-needed design and engineering services for aviation projects throughout the County. Nine firms responded to the RFP. On July 30, 2007, an Evaluation Committee, consisting of Public Works representatives from Aviation, Construction, and Programs Development Divisions evaluated the proposals. A general consensus was reached, and the top three ranking firms were DMJM Aviation, AE Consulting, and Kennedy Jenks Consultants. Aviation Division projects were developed and assigned in the established ranking from the select list. The evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The evaluations were completed without regard to race, creed, color, or gender.

Participation in the project by Community Business Enterprises (CBE) is encouraged through the Public Works' CBE Outreach Program, and the requirement that consultants demonstrate their good-faith efforts to utilize CBEs. Kennedy Jenks Consulting has proposed participation of certified CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

All users of the airport will benefit from completion of this improvement project, which will standardize the airport runway/taxiway areas and reduce maintenance costs for the County.

CONCLUSION

Please return one adopted, stamped copy of this letter to my office; one to the Department of Public Works, Aviation Division; and one to the Auditor-Controller, General Claims Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DDE:DL
JSE:DJT:RB:zu

Attachment

c: County Counsel
Department of Public Works

August 5, 2008

ATTACHMENT A
BRACKETT FIELD AIRPORT
RUNWAY LIGHTING AND SIGNAGE UPGRADE PROJECT
PROJECT BUDGET SUMMARY
APPROVE TOTAL PROJECT BUDGET

I. PROJECT SCHEDULE

Project Activity	Proposed Completion Date
Award Consultant Services Contract	August 2008
FAA Approve Plans and Specifications	December 2008
Advertise for Construction Bids	April 2009
Award Construction Contract	June 2009
Construction Start	September 2009
Substantial Completion	January 2010
Final Acceptance	March 2010

August 5, 2008

II. PROJECT BUDGET SUMMARY	
Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract *	\$ 630,000
Job Order Contract	0
Change Orders *	30,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Misc. Expense	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$ 660,000
Programming/Development	\$ 0
Plans and Specifications	\$ 102,561
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other:	0
Subtotal	\$ 0
Miscellaneous Expenditures *	\$ 5,439
Jurisdictional Review/Plan Check/Permit	\$ 0
County Services	
Code Compliance Inspection	\$ 0
Quality Control Inspection *	8,000
Design Review *	8,000
Design Services	0
Contract Administration	0
Project Management *	8,000
Project Management Support Services *	8,000
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	0
Office of Affirmative Action	0
County Counsel	0
Other:	0
Sheriff Job Order Contract Management	0
Subtotal	\$ 32,000
TOTAL	\$ 800,000

* Reflects preliminary cost estimate and is subject to change upon Engineering Report.